

- 1. RECOGNITION OF MINUTES:** Recognize the minutes from the March 28, 2016 Potter County Commissioners' Court meeting.

The minutes from the March 28, 2016, Commissioners' Court meeting were so recognized.

- 2. BUDGET AMENDMENTS:** To consider and act upon approving budget amendments for the 2015-2016 fiscal year. [Hood]

MOTION was made by Commissioner Church: I move we approve the budget amendments for the 2015-2016 fiscal year.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

- 3. VOUCHERS:** To consider and act upon the approval of the payment of vouchers processed by the County Auditor's office for the period of March 23, 2016 through April 6, 2016. [Hood]

Judge Tanner referenced Vouchers checks Nos. 168006-168247 and wire #699-707 in the total amount of \$2,880,809.53.

MOTION was made by Commissioner Vaughn: I move that we approve of the vouchers as noted by the County Judge for the amount stated.

SECOND was made by Commissioner Church.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

- 4. QUARTERLY BUDGET COMPARISON:** To recognize the second quarter comparison report for October through March, fiscal year 2015 and fiscal year 2016. [Hood]

The Quarterly Budget Comparison report was so recognized.

See Documentation

- 5. FINANCIAL REPORT:** To recognize the Comprehensive Annual Financial Report for the fiscal year that ended September 30, 2015. [Womack, Hood]

Bob Womack, Davis Kinard & Co. PC, gave an explanation of the Auditor's Report to Commissioners' Court. The Comprehensive Annual Financial Report was so recognized.

See Documentation

6. INSURANCE REPORT: To recognize the insurance fund report. [Holland]

Kay Holland, Human Resources Director, gave an insurance fund report to Commissioners' Court.

The insurance fund report was so recognized. See Documentation

7. EMPLOYEE RETIREMENT OPTIONS EDUCATIONAL PRESENTATIONS: To provide an update on provision of educational programs for employees regarding retirement options. [Holland]

Kay Holland, Human Resources Director, gave an update to Commissioners' Court.

8. AMARILLO CULTURAL DISTRICT: To consider and act upon the Resolution authorizing certification of a cultural district for at least ten years. [Duke]

Beth Duke, Executive Director, Center City of Amarillo, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Church: I move that Potter County Commissioners' Court approve the Amarillo Cultural District as presented.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote. See Documentation

9. FIRE STATION #5: To hear a report on the damage to fire station #5 and to take any action necessary. [Fitzpatrick, Lake]

Richard Lake and Pat Fitzpatrick, Fire Rescue, gave a report to Commissioners' Court.

10. CRIMINAL JUSTICE NEEDS ASSESSMENT: To consider and act upon selecting a core group to work with TAC representatives to determine the scope for TAC to provide an evaluation of the Potter County criminal justice system. Recommended members: Sheriff, District Attorney, County Attorney, District Judge, CSCD, and Commissioner. [Vaughn]

Commissioner Vaughn read a paragraph to Commissioners' Court in regards to the Criminal Justice system.

This item was passed – no action was taken. See Documentation

11. **UNCLAIMED CAPITAL CREDITS:** To consider and act upon requesting unclaimed capital credits and designating a community or economic development use for such funds, as authorized by §74.602, Texas Property Code. [Hood]

This item was passed – no action was taken.

See Documentation

12. **POTTER-RANDALL CHILD WELFARE BOARD:** To recognize APRIL as Child Abuse Awareness month. [Ingram, Tanner]

Potter-Randall Child Welfare awareness month was so recognized.

13. **INFORMATION TECHNOLOGY:** To recognize Potter County's receipt of the 2016 Technology Solutions Award by Public Technology Institute in Washington, D.C. [Patrick]

Jason Patrick, Information Technology Director, gave an explanation to Commissioners' Court.

The Information Technology award was so recognized.

14. **LOCAL GOVERNMENT CORPORATION:** To provide an update on the Local Government Corporation. [Murguia]

Commissioner Murguia gave a Local Government Corporation report to Commissioners' Court.

15. **NEIGHBORHOOD PLANNING:** To provide an update on the City/County Neighborhood Planning process. [Tanner, Murguia]

Commissioner Murguia gave a neighborhood planning update to Commissioners' Court.

16. **POTTER COUNTY PROJECTS:** To hear a report on various Potter County Projects and to take any action necessary. [Head]

No report was given.

- 17. CHILLER MAINTENANCE:** To consider and act upon approving an agreement for chiller maintenance at the Santa Fe Building with TD Industries, Inc. in the amount of \$13,762.00 (quarterly payments of \$3,440.50) from TCPN Cooperative Contract #R150501-TX-9611. Effective April 1, 2016 through March 31, 2017. Funds currently budgeted. [Shelton, Ward]
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Nick Ward, Facilities Maintenance, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Vaughn: I move that we approve the agreement for chiller maintenance at the Santa Fe Building with TD Industries, Inc. in the amount of \$13,762.00 (quarterly payments of \$3,440.50) from TCPN Cooperative Contract #R150501-TX-9611. Effective April 1, 2016 through March 31, 2017. Funds currently budgeted.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

- 18. INSURANCE PREMIUMS:** To hear a report on insurance premiums from insurance agent Steve Lapp. To recognize and approve payment of invoices. [Shelton, Lapp]
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Steve Lapp, Willis of Texas, gave a report to Commissioners' Court.

MOTION was made by Commissioner Murguia: I make a motion that we approve the insurance premiums as presented for renewal period of April 30, 2016 through July 1, 2016 and for Crime and Tank Pollution to extend from April 30, 2016 through July 1, 2017.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

- 19. FORMAL BID RENEWAL:** To consider and act upon renewing Formal Bid #1087-14 Painting and Surface Refinish Services with Palmer Painting Company for an additional one year term from May 1, 2016 through April 30, 2017. Pricing is unchanged from the previous contract term. [Shelton]
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MOTION was made by Commissioner Kelly: I so move.

SECOND was made by Commissioner Church.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

20. VEHICLE TRANSFER: To consider and act upon the transfer of vehicles between various departments as follows:

- a. PC#18748-2008 Ford Explorer from Auction to Purchasing;
- b. PC#16224-2003 Ford Expedition from Purchasing to Auction.

MOTION was made by Commissioner Church: I move we approve the transfer of the two vehicles stated in our agenda.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

21. EMPLOYMENT ITEMS: To consider and act upon the following employment items:

A. Maintenance and Facilities:

- i. The hiring of Amber Rose Garcia as a replacement for Leah Diane Race as Custodian I, effective April 1, 2016.
See Documentation
- ii. The hiring of Darla Marie Johnson as a replacement for Esther Scheller as Custodian I, effective April 1, 2016.
See Documentation
- iii. The hiring of Carmen Salas as a replacement for Wanda May Nelson, as Custodian I, effective April 1, 2016.
See Documentation
- iv. The hiring of Quinton Sean Stewart as a replacement for Nick Leathers, Groundskeeper I, effective April 16, 2016. [Head]
See Documentation

MOTION was made by Commissioner Vaughn: I move the approval of the hiring of the agenda employment items.

SECOND was made by Commissioner Church.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

22. JAIL REPORT: To hear a report on the Potter County Detention Center and to take any action necessary.

Jail population of 496 (89 female; 0 in Childress) 81% felonies and 13% misdemeanors was given by Judge Tanner.

23. COUNTY INSURANCE ITEMS: To consider and act upon any insurance claims, accidents, etc. against the County.

No insurance items were presented.

24. EXECUTIVE SESSION: To hold an executive session, if necessary, on the above agenda items as allowed by Chapter 551, Texas Government Code.

No executive session was held.

25. AGENDA ITEMS: To receive agenda items for the next Commissioners' Court.

Criminal Justice Needs Assessment

Judge Tanner read a letter from Delt Cockrell, Track Coach, Caprock High School.

Questions from the students were answered by Commissioners' Court.

County Judge Nancy Tanner adjourned the Potter County Commissioners' Court until 9:00 a.m., Monday, April 25, 2016, in the Potter County Commissioners' Courtroom at 500 S. Fillmore, Room 106, Amarillo, Texas.

I attest that the above proceedings are the true and correct notes/minutes taken in my capacity as ex-official for the Commissioners' Court of Potter County.

Signed this the 11th day of April, 2016.

Julie Smith, Potter County Clerk

By: Stephnie Menke, Deputy